

বাংলাদেশ পানিউন্নয়ন বোর্ড  
 প্রকল্পব্যবস্থাপনা দপ্তর,  
 দক্ষিণ-পশ্চিমাঞ্চলীয় সমন্বিত পানিসম্পদ  
 পরিকল্পনা ও ব্যবস্থাপনা প্রকল্প-২য় পর্যায়  
 ১৪৯ মতিঝিল, আনহার চেম্বার(৭ম তলা)  
 ঢাকা-১০০০, ফোন: ৭১২১৫১১



**Bangladesh Water Development Board**  
**Project Management Office (PMO),**  
 Southwest Area Integrated Water Resources Planning  
 and Management Project-Addl Financing  
 149 Motijheel, Answar Chamber 7<sup>th</sup> Floor  
 Dhaka-1000, Phone:8802-7121511  
 e-mail :anis.bwdb@gmail.com

Memo no. PMO/SWAIWRPMP-AF/T-1/ 1612

Dated: 24-10-2016

### Office Order

'Basic O&M Training of Completed SWAIWRPMP Project' for WMG Members under Southwest Area Integrated Water Resources Planning & Management Project-Additional Financing (SWAIWRPMP-AF) will be held as following schedule:

i)	Trainee/Target Participants	:	Participants are WMG members of SWAIWRPMP project.
ii)	No. of Participants	:	25(Twenty Five) nos. (Attached)
iii)	Duration	:	01-11-2016 to 03-11-2016 (3 days).
iv)	Course Coordinator	:	Dewan Ainul Haque, Executive Engineer, SWAIWRPMP-AF, BWDB.
v)	Course Evaluator	:	Md. Anisul Islam, PD, SWAIWRPMP-AF, BWDB.

### Detailed course schedule

Date	Time	Topic	Responsible
Day 1	09:00 – 09:30 hrs	Registration & Inauguration of the Course	Course Coordinator
	09:30 – 10:50hrs	An overview of SWAIWRPMP-AF	Md. Abu Baker Siddique Bhuyan, SDE, PMO.
	10:50 – 11:00 hrs	Refreshment	
	11:00 – 12:20 hrs	Introduction of BWDB & BWDB Projects	Md Abu Baker Siddique Bhuyan, SDE, PMO.
	12:20 – 13:40hrs	Introduction of completed project: SWAIWRPMP	Md. Hafizur Rahman, DCEO, SWAIWRPMP-AF, BWDB.
	13:40 – 14:40 hrs	Prayer & Lunch Break	
	14:40-16:00hrs	Operation & Maintenance: Types of BWDB infrastructures, causes of damages, types of maintenance BWDB does etc.	Abu Raihan Mohammad Al-Biruni SDE, PMO.
Day 2	09:30 – 10:50hrs	Introduction of National Water Policy and its compliance	Md. Abu Baker Siddique Bhuyan, SDE, PMO.
	10:50 – 11:00 hrs	Refreshment	
	11:00 – 12:20 hrs	Function & Operation of BWDB infrastructures.	Md. Abu Baker Siddique Bhuyan, SDE, PMO.
	12:20 – 13:40hrs	Introduction of BWDB infrastructures	XEN, Narail O&M Division.
	13:40 – 14:40 hrs	Prayer & Lunch Break	
	14:40 – 16:00hrs	Maintenance of Embankments and its related structures.	Abu Raihan Mohammad Al-Biruni SDE, PMO.
Day 3	09:30 – 10:50hrs	Operation & Maintenance of Regulators.	Abu Raihan Mohammad Al-Biruni SDE, PMO.
	10:50 – 11:00 hrs	Refreshment	
	11:00 – 12:20 hrs	Operation & Maintenance of Canal and related structures.	Md. Abu Baker Siddique Bhuyan, SDE, PMO.
	12:20 – 13:40hrs	Prayer & Lunch Break	
	13:40 – 16:00 hrs	Field Visit.	Fahim Ahammad, Sub-Assst. Engr PMO.

Attachment: List of Nominated Participants.

(Md. Anisul Islam)  
 Project Director

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**List of Participants for Basic O&M Training of Completed SWAIWRPMP Project**

Name of WMG: Naboganga, SWC-17+18 & Ekota, SWC-17+18  
 Date: 01-11-2016 to 03-11-2016

SL No.	Name	WMG & SIP	Designation	Remarks
1.	Munshi Hafizur Rahman	Naboganga, SWC-17+18	President, WMA President	
2.	Md. Bachirul Islam Mollah	Naboganga, SWC-17+18	Secretary	
3.	Md. Ramzan Mollah	Naboganga, SWC-17+18	Land Less member	
4.	Mst. Joynab Begum	Naboganga, SWC-17+18	Destitute Woman	
5.	Mst. Anjuara Begum	Naboganga, SWC-17+18	Executive Member	
6.	Mst. Futi Begum	Naboganga, SWC-17+18	General Member	
7.	Md. Shahajan Shekh	Naboganga, SWC-17+18	Convener O&M Committee	
8.	Md. Yusuf Fokir	Naboganga, SWC-17+18	Member O&M Committee	
9.	Md. Habi Sordar	Naboganga, SWC-17+18	Member O&M Committee	
10.	Md. Ruhul Shekh	Naboganga, SWC-17+18	Member O&M Committee	
11.	Mst. Nasima Begum	Naboganga, SWC-17+18	Member O&M Committee	
12.	Md. Kesmatul Hakim	Naboganga, SWC-17+18	General Member	
13.	Mst. Riziwa Begum	Naboganga, SWC-17+18	Member O&M Committee	
14.	Md. Kawchar Uddin Mollah	Ekota, SWC-17+18	President	
15.	Md. Shafiuddin Mollah	Ekota, SWC-17+18	Vice President	
16.	Md. Humayun Mollah	Ekota, SWC-17+18	Secretary Member WMA	
17.	S.M Humayun Kabir	Ekota, SWC-17+18	Cashier	
18.	Mst. Mala Begum	Ekota, SWC-17+18	Executive Member	
19.	Mst. Tanny Begum	Ekota, SWC-17+18	Executive Member	
20.	Md. Tony Mollah	Ekota, SWC-17+18	Convener O&M Committee	
21.	Md. Shoriful Sardar	Ekota, SWC-17+18	Member O&M Committee	
22.	Mst. Shilpi Begum	Ekota, SWC-17+18	Member O&M Committee	
23.	Mst. Nargis Begum	Ekota, SWC-17+18	Member O&M Committee	
24.	Mst. Parvin Begum	Ekota, SWC-17+18	Destitute Woman	
25.	Md. Mitu Mollah	Ekota, SWC-17+18	Member O&M Committee	

  
 (Md. Anisul Islam)  
 Project Director