

বাংলাদেশ পানিউন্নয়ন বোর্ড
প্রকল্পব্যবস্থাপনা দপ্তর,
দক্ষিণ-পশ্চিমাঞ্চলীয় সমন্বিত পানিসম্পদ
পরিকল্পনা ও ব্যবস্থাপনা প্রকল্প-২য় পর্যায়
১৪৯ মতিঝিল, আনহার চেম্বার(৭ম তলা)
ঢাকা-১০০০, ফোন: ৭১২১৫১১



Bangladesh Water Development Board
Project Management Office (PMO),
Southwest Area Integrated Water Resources Planning
and Management Project-Addl Financing
149 Motijheel, Answar Chamber 7th Floor
Dhaka-1000, Phone:8802-7121511
e-mail :anis.bwdb@gmail.com

Memo no. PMO/SWAIWRPMP-AF/T-1/1883

Dated: 01-12-2016

Office Order

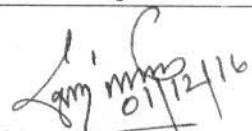
'Basic O&M Training of Completed SWAIWRPMP Project' for WMG Members under Southwest Area Integrated Water Resources Planning & Management Project-Additional Financing (SWAIWRPMP-AF) will be held as following schedule:

i)	Trainee/Target Participants	:	Participants are WMG members of SWAIWRPMP project.
ii)	No. of Participants	:	25(Twenty Five) nos. (Attached)
iii)	Duration	:	06-12-2016 to 08-12-2016 (3 days).
iv)	Course Coordinator	:	Dewan Ainul Haque, Executive Engineer, SWAIWRPMP-AF, BWDB.
v)	Course Evaluator	:	Md. Anisul Islam, PD, SWAIWRPMP-AF, BWDB.

Detailed course schedule

Date	Time	Topic	Responsible
Day 1	09:00 – 09:30 hrs	Registration & Inauguration of the Course	Course Coordinator
	09:30 – 10:50hrs	An overview of SWAIWRPMP-AF	Md. Abu Baker Siddique Bhuayan, EXEN, SMO.
	10:50 – 11:00 hrs	Refreshment	
	11:00 – 12:20 hrs	Introduction of BWDB & BWDB Projects	Md. Abu Baker Siddique Bhuayan, EXEN, SMO.
	12:20 – 13:40hrs	Introduction of completed project: SWAIWRPMP	Md. Abu Baker Siddique Bhuayan, EXEN, SMO.
	13:40 – 14:40 hrs	Prayer & Lunch Break	
	14:40-16:00hrs	Operation & Maintenance: Types of BWDB infrastructures, causes of damages, types of maintenance BWDB does etc.	Abu Raihan Mohammad Al-Biruni SDE, PMO.
Day 2	09:30 – 10:50hrs	Introduction of National Water Policy and its compliance	Md. Abu Baker Siddique Bhuayan, EXEN, SMO.
	10:50 – 11:00 hrs	Refreshment	
	11:00 – 12:20 hrs	Function & Operation of BWDB infrastructures.	Md. Abu Baker Siddique Bhuayan, EXEN, SMO.
	12:20 – 13:40hrs	Introduction of BWDB infrastructures	SDE, Narail O&M Division.
	13:40 – 14:40 hrs	Prayer & Lunch Break	
	14:40 – 16:00hrs	Maintenance of Embankments and its related structures.	Abu Raihan Mohammad Al-Biruni SDE, PMO.
Day 3	09:30 – 10:50hrs	Operation & Maintenance of Regulators.	Abu Raihan Mohammad Al-Biruni SDE, PMO.
	10:50 – 11:00 hrs	Refreshment	
	11:00 – 12:20 hrs	Operation & Maintenance of Canal and related structures.	Abu Raihan Mohammad Al-Biruni SDE, PMO.
	12:20 – 13:40hrs	Prayer & Lunch Break	
	13:40 – 16:00 hrs	Field Visit.	Fahim Ahammad Sub-Asstt. Engr. PMO.

Attachment: List of Nominated Participants.


(Md. Anisul Islam)
Project Director

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Dated:

List of Participants for Basic O&M Training of Completed SWAIWRPMP Project

Name of WMG: Suvargoph Gobra (SWN-16/1), Trimohoni SWN-17-19/2
Date: 06-12-2016 to 08-12-2016

SL No.	Name	WMG & SIP	Designation	Remarks
01.	Md. Salam Molla	Suvargoph Gobra (SWN-16/1)	President & Convener of O& M Committee	
02.	Md.Mohidul Islam	Suvargoph Gobra (SWN-16/1)	Join-Secretary	
03.	Md. Billal Hossain	Suvargoph Gobra (SWN-16/1)	Secretary & O&M Sub Committee Member	
04.	Mrs. Tahera Begum	Suvargoph Gobra (SWN-16/1)	Executive Member	
05.	Mrs. Mira Begum	Suvargoph Gobra (SWN-16/1)	Executive Member	
06.	Md. Ranamul Islam	Suvargoph Gobra (SWN-16/1)	Cashier	
07.	Md. Golap Molla	Suvargoph Gobra (SWN-16/1)	Executive Member	
08.	Shahanaj Begum	Suvargoph Gobra (SWN-16/1)	Member of O&M Sub Committee	
09.	Nazmul Islam	Suvargoph Gobra (SWN-16/1)	Member of O&M Sub Committee	
10.	Md. Raju Ahamed	Suvargoph Gobra (SWN-16/1)	General Member	
11.	Mrs. Sarifa Begum	Suvargoph Gobra (SWN-16/1)	General Member	
12.	Mrs. Momotaj Begum	Suvargoph Gobra (SWN-16/1)	General Member	
13.	Sukdav Biswas	Trimohoni SWN-17-19/2	President	
14.	Niyaful Hossan Bulu	Trimohoni SWN-17-19/2	Vice President	
15.	Liyakot Hosan Khan	Trimohoni SWN-17-19/2	Secretary	
16.	Onupom Biswas	Trimohoni SWN-17-19/2	Joint Secretary	
17.	Suvas Biswas	Trimohoni SWN-17-19/2	Cashier	
18.	Rual Boyragi	Trimohoni SWN-17-19/2	Fissures Member	
19.	Perven Begum	Trimohoni SWN-17-19/2	Destitute Woman	
20.	Jotimoy Biswas	Trimohoni SWN-17-19/2	Member of O&M Sub Committee	
21.	Joyonti Biswas	Trimohoni SWN-17-19/2	Member of O&M Sub Committee	
22.	Monisha	Trimohoni SWN-17-19/2	Member of O&M Sub Committee	
23.	Omita Rani Bala	Trimohoni SWN-17-19/2	General Member	
24.	Chapla Biswas	Trimohoni SWN-17-19/2	General Member	
25.	Abdul Goffar Shek	Trimohoni SWN-17-19/2	General Member	


(Md. Anisul Islam)
Project Director