

বাংলাদেশ পানিউন্নয়ন বোর্ড
প্রকল্পব্যবস্থাপনা দপ্তর,
দক্ষিণ-পশ্চিমাঞ্চলীয়সমন্বিতপানিসম্পদ
পরিকল্পনা ও ব্যবস্থাপনা প্রকল্প-২য় পর্যায়
১৪৯ মতিঝিল, আনছার চেম্বার(৭ম তলা)
ঢাকা-১০০০, ফোন: ৭১২১৫১১



Bangladesh Water Development Board
Project Management Office (PMO),
Southwest Area Integrated Water Resources Planning
and Management Project-Addl Financing
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Memo no. PMO/SWAIWRPMP-AF/T-1/ 1485

Dated: 02-10-2016

Office Order

Workshop schedule on “**Development & Re-registration under Participatory Water Management Rule 2014**” for Babui WMG members under Southwest Area Integrated Water Resources Planning & Management Project-Additional Financing (SWAIWRPMP-AF) to be held on 05 October/2016 is as follows:

- i) Trainee/Target Participants : WMG members.
ii) No. of Participants : 210 (Two Hundred Ten) nos.
iii) Venue : **Conference Room, WMG Office Building, Narail.**
iv) Duration : 05 October/2016 (One days)
v) Course Coordinator : Mr. Md. Masud Karim, PEO, PMO, SWAIWRPMP-AF, Jessore.
vi) Asstt. Course Coordinator : Mr. Md. Hafizur Rahman, DCEO, PMO, SWAIWRPMP-AF, Jessore.

Detailed course schedule

Day-1 (05-10-2016)

Time	Topic	Responsible
Opening session 9:00 – 09:30 hrs	Registration.	Training Facilitator
1st Session 09:30 – 10:50 hrs	<ul style="list-style-type: none"> Inauguration of the Course An overview of SWAIWRPMP: Objectives, Components, Targets and Achievements. 	Md. Anisul Islam, PD/PEO, SWAIWRPMP-AF
10:50 – 11:10 hrs	Refreshment	Asstt. Course Coordinator
2nd Session 11:10 – 12:30 hrs	Detail of WMG formation: formation of Adhoc Committee, Election Committee and Management Committee. Main responsibilities of this Committee.	Md. Masud Karim, PEO, PEO, SWAIWRPMP-AF
12:30 – 14:00 hrs	Prayer & Lunch Break	Asstt. Course Coordinator
3rd session 14:00-15:20hrs	<ul style="list-style-type: none"> Different meetings, conduction of meeting and regulation writing. Registration for WMG & WMA: document preparation and application submission 	Md. Hafizur Rahman, DCEO, PMO, SWAIWRPMP-AF
4th session 15:20-16:40hrs	Sources of Fund, Increasing their Fund by IGA & CAP activities. Responsibility of BWDB & WMA in participatory O&M of infrastructures.	Md. Abdur Razzak, ACS, PMO/EE, O&M, Narail & Sha Ahmed Ali, ADB Staff Consultant
16:40 – 17:00 hrs	Closing of the Course	Course Coordinator

(Signature)
(Md. Anisul Islam)

Project Director

Date: 02-10-2016

Memo no. PMO/SWAIWRPMP-AF/T-1/ 1485/1(10)

Copy forwarded for information and necessary action to:

- The ADG, Western Zone /Finance, BWDB, Dhaka.
- The Project Director, SWAIWRPMP-AF, BWDB, Dhaka.
- The Director, Directorate of Training, BWDB, Dhaka.
- The Principal Extension Officer, PMO, SWAIWRPMP-AF, BWDB, Dhaka.
- Executive Engineer, PMO/SMO, NarailSub-Project, BWDB, Narail.
- The Deputy Chief Extension Officer, SWAIWRPMP-AF, BWDB, Jessore.
- Deputy Director, RAC, BWDB, Faridpur.
- The Assistant Chief (fisheries/Sociology), SWAIWRPMP-AF, BWDB, Jessore.
- Mr. Shah Ahmed Ali Khan, ADB Staff Consultant.
- Mr. Resource Person

(DewanAinulHaque)
Executive Engineer
PMO, SWAIWRPMP-AF,
BWDB, Dhaka