

বাংলাদেশ পানিউন্নয়ন বোর্ড  
 প্রকল্পব্যবস্থাপনা দপ্তর,  
 দক্ষিণ-পশ্চিমাঞ্চলীয় সমন্বিত পানিসম্পদ  
 পরিকল্পনা ও ব্যবস্থাপনা প্রকল্প-২য় পর্যায়  
 ১৪৯ মতিঝিল, আনহার চেম্বার (৭ম তলা)  
 ঢাকা-১০০০, ফোন: ৭১২১৫১১



**Bangladesh Water Development Board**  
**Project Management Office (PMO),**  
 Southwest Area Integrated Water Resources Planning  
 and Management Project-Addl Financing  
 149 Motijheel, Anwar Chamber 7<sup>th</sup> Floor  
 Dhaka-1000, Phone:8802-7121511  
 e-mail :anis.bwdb@gmail.com

Memo no. PMO/SWAIWRPMP-AF/T-1/ 16 11

Dated: 24-10-2016

**Office Order**

'Basic O&M Training of Completed SWAIWRPMP Project' for WMG Members under Southwest Area Integrated Water Resources Planning & Management Project-Additional Financing (SWAIWRPMP-AF) will be held as following schedule:

|      |                             |   |  |
|------|-----------------------------|---|--|
| i)   | Trainee/Target Participants | : | Participants are WMG members of SWAIWRPMP project.         |
| ii)  | No. of Participants         | : | 25(Twenty Five) nos. (Attached)                            |
| iii) | Duration                    | : | 05-11-2016 to 07-11-2016 (3 days).                         |
| iv)  | Course Coordinator          | : | Dewan Ainul Haque, Executive Engineer, SWAIWRPMP-AF, BWDB. |
| v)   | Course Evaluator            | : | Md. Anisul Islam, PD, SWAIWRPMP-AF, BWDB.                  |

**Detailed course schedule**

| Date  | Time              | Topic  | Responsible                                   |
|-------|-------------------|--|---|
| Day 1 | 09:00 – 09:30 hrs | Registration & Inauguration of the Course  | Course Coordinator                            |
|       | 09:30 – 10:50hrs  | An overview of SWAIWRPMP-AF  | Md. Abu Baker Siddique Bhuayan, SDE, PMO.     |
|       | 10:50 – 11:00 hrs | Refreshment  |   |
|       | 11:00 – 12:20 hrs | Introduction of BWDB & BWDB Projects   | Md. Abu Baker Siddique Bhuayan, SDE, PMO.     |
|       | 12:20 – 13:40hrs  | Introduction of completed project: SWAIWRPMP   | Md. Hafizur Rahman, DCEO, SWAIWRPMP-AF, BWDB. |
|       | 13:40 – 14:40 hrs | Prayer & Lunch Break   |   |
| Day 2 | 14:40-16:00hrs    | Operation & Maintenance: Types of BWDB infrastructures, causes of damages, types of maintenance BWDB does etc. | Abu Raihan Mohammad Al-Biruni SDE, PMO.       |
|       | 09:30 – 10:50hrs  | Introduction of National Water Policy and its compliance   | Md. Abu Baker Siddique Bhuayan, SDE, PMO.     |
|       | 10:50 – 11:00 hrs | Refreshment  |   |
|       | 11:00 – 12:20 hrs | Function & Operation of BWDB infrastructures.  | Md. Abu Baker Siddique Bhuayan, SDE, PMO.     |
|       | 12:20 – 13:40hrs  | Introduction of BWDB infrastructures   | XEN, Narail O&M Division.                     |
| Day 3 | 13:40 – 14:40 hrs | Prayer & Lunch Break   |   |
|       | 14:40 – 16:00hrs  | Maintenance of Embankments and its related structures.   | Abu Raihan Mohammad Al-Biruni SDE, PMO.       |
|       | 09:30 – 10:50hrs  | Operation & Maintenance of Regulators.   | Abu Raihan Mohammad Al-Biruni SDE, PMO.       |
|       | 10:50 – 11:00 hrs | Refreshment  |   |
|       | 11:00 – 12:20 hrs | Operation & Maintenance of Canal and related structures.   | Md. Abu Baker Siddique Bhuayan, SDE, PMO.     |
|       | 12:20 – 13:40hrs  | Prayer & Lunch Break   |   |
|       | 13:40 – 16:00 hrs | Field Visit.   | Fahim Ahammad Sub-Asstt. Engr. PMO.           |

Attachment: List of Nominated Participants.

(Md. Anisul Islam)  
 Project Director

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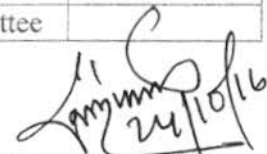
Dated:

**List of Participants for Basic O&M Training of Completed SWAIWRPMP Project**

Name of WMG: Chameli, SWC-18 & Bely, SWC-18

Date: 05-11-2016 to 07-11-2016

| SL No. | Name                    | WMG & SIP       | Designation                        | Remarks |
|--------|-------------------------|-----------------|------------------------------------|---------|
| 01.    | Abdum Ohab Fokir        | Chameli, SWC-18 | President & WMA Member             |         |
| 02.    | Md. Edris Ali Mollah    | Chameli, SWC-18 | Secretary & Convener O&M Committee |         |
| 03.    | Md. Rabiul Shekh        | Chameli, SWC-18 | Vice President.                    |         |
| 04.    | Md. Kuddus Ali Mollah   | Chameli, SWC-18 | Cashier                            |         |
| 05.    | Md. Selim Fokir         | Chameli, SWC-18 | Executive Member                   |         |
| 06.    | Mst. Rashida Begum      | Chameli, SWC-18 | Destitute Woman                    |         |
| 07.    | Mst. Mahfuza Begum      | Chameli, SWC-18 | Executive Member                   |         |
| 08.    | Md. Siddik Mollah       | Chameli, SWC-18 | Joint Secretary member             |         |
| 09.    | Md. Babu Shekh          | Chameli, SWC-18 | Member O&M Committee               |         |
| 10.    | Md. Bablu Mollah        | Chameli, SWC-18 | Member O&M Committee               |         |
| 11.    | Md. Uzzal Fokir         | Chameli, SWC-18 | Member O&M Committee               |         |
| 12.    | Chobi Rani Biswas       | Chameli, SWC-18 | Member O&M Committee               |         |
| 13.    | Mst. Parvin Begum       | Chameli, SWC-18 | Member O&M Committee               |         |
| 14.    | Md. Jannat Shekh        | Bely, SWC-18    | President                          |         |
| 15.    | Md. Lutfor Rahman Shekh | Bely, SWC-18    | Secretary                          |         |
| 16.    | Md. Ali Akbor Shekh     | Bely, SWC-18    | Cashier                            |         |
| 17.    | Md. Abu Sayed Shekh     | Bely, SWC-18    | Executive Member & UP Member       |         |
| 18.    | Mst. Shahanara Begum    | Bely, SWC-18    | Joint Secretary                    |         |
| 19.    | Mst. Vanu Begum         | Bely, SWC-18    | Destitute Woman                    |         |
| 20.    | Mst. Shahanara Begum    | Bely, SWC-18    | General Member                     |         |
| 21.    | Md. Anichur Rahman      | Bely, SWC-18    | Member O&M Committee               |         |
| 22.    | Mst. Hasina Begum       | Bely, SWC-18    | Member O&M Committee               |         |
| 23.    | Mst. Monira Begum       | Bely, SWC-18    | Member O&M Committee               |         |
| 24.    | Md. Abdul Mannan Shekh  | Bely, SWC-18    | Convener O&M Committee             |         |
| 25.    | Md. Abu Bokkar Shekh    | Bely, SWC-18    | Member O&M Committee               |         |

  
 (Md. Anisul Islam)  
 Project Director